

CITY OF CREIGHTON, NEBRASKA
MINUTES OF COUNCIL MEETING
Thursday, January 11, 2024

A regular meeting of the Mayor and Council of the City of Creighton, Nebraska was held in the meeting room of the Creighton City Offices at 809 Main Street in said City on the 11th day of January 2024, at 6:30 p.m. Present were: Mayor Steve Morrill and Council Members Mark Ripp, Eric Schroeder, and Samuel Davidson, absent: Amber Ostronic; Administrator/Clerk/Treasurer (ACT) Lindsay Nelson, Deputy Clerk Lynn Yule, and City Attorney Joe McNally, absent: Water Commissioner Kevin Sonnichsen.

Notice of the meeting was given in advance thereof by posting in at least three public places, as shown by the certificate of posting notice attached to these minutes. Notice of the meeting was given to all members of the City Council, and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Mayor was given notice before the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order by Mayor Morrill at 6:30 p.m. Mayor Morrill presided, and Deputy Clerk Yule recorded the proceedings.

The Pledge of Allegiance was recited by those in attendance.

Mayor Morrill publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated that a Nebraska Open Meetings Act poster was on display on the west wall of the meeting room.

Mayor Morrill asked if there were any public comments. A Creighton resident suggested snow removal be moved to even/odd street clearing. Discussion was held. Current policy is no vehicles on the streets and the entire street will be cleared. Resident asked if the public could vote on it, McNally stated no, that is what the council is for. No further discussion or comments.

Mayor Morrill continued to the Board reports. Several board reports were emailed and included in the council meeting packet. The yearly library report will be given in February. No report for Keep Creighton Beautiful or Park/Tree Board, and no nuisance properties were reported.

Mayor Morrill opened the hearing at 6:39 PM for the administrative plat lot split:

Beginning at the northwest corner of said Lot 17; thence N 89 54'44" E (assumed bearing) on the north line said Lot 17, a distance of 846.70 feet to the West right of way line of State of Nebraska Highway #13; thence S 03 28'16" E on said west right of way line, a distance of 232.99 feet to the south line of Lot 17; thence S 89 54'48" W on said south line of Lot 17, a distance of 860.20 feet to the southwest corner of said Lot 17; thence N 00 08' 55" W on the west line of said Lot 17, a distance of 232.57 feet to the point of beginning, containing 4.557 acres of land, more or less

ACT Nelson shared information. This was the lot previously discussed for the location of the fire hall, now they are selling to a party who will build a house. The hearing remained open for questions or concerns.

Schroeder made a motion, seconded by Ripp, to approve the minutes from Regular Meeting December 14, 2023. RCV; Three Ayes. One Absent.

Davidson made a motion, seconded by Schroeder, to approve the January 2024 Treasurer's Report. RCV; Ripp abstained from his bill and ayes on the other bills, Two Ayes. One Absent.

Mayor Morrill moved onto Agenda Item Number 10, Resolution 2024-1 for the Hazard Mitigation Plan. ACT Lindsay shared information. Schroeder made a motion, seconded by Davidson, to approve Resolution 2024-1 for the Hazard Mitigation Plan. RCV; Three Ayes. One Absent.

Mayor Morill asked if there was any further discussion regarding the administrative plat lot split. Schroeder questioned the zoning of the location. ACT Nelson stated it is residential and McNally stated zoning would be a separate issue from the lot split. Morrill closed the hearing at 6:43 PM.

A motion was made by Davidson, seconded by Ripp, to approve the Planning Commission's recommendation for the administrative plat lot split. RCV; Three Ayes. One Absent.

ACT Nelson shared that sealant was applied to the parking lot at NENCAP. This is the last bill for the project. Schroeder made a motion, seconded by Davidson, to approve the CDBG Agreement 20-EMCV -02 # 3 in the amount of \$5,485. RCV; Three Ayes. One Absent.

Mayor Morrill moved onto Agenda Item Number 14. Discussion was held on the termination of QMC EMS billing services. Per the contract, a 60-day notice is needed to terminate. ACT Nelson shared that the Ambulance and the City are experiencing communication issues with the company. McNally has reviewed the contract and has no issues with the termination. A motion was made by Ripp, seconded by Schroeder, to approve providing a 60-day notice of termination for the QMC EMS billing services. RCV; Three Ayes. One Absent.

Mayor Morrill moved onto Agenda Item Number 15. McNally shared contract information for Ambill, the new billing system the Ambulance would like to use. Schroeder made a motion, seconded by Ripp to approve the Ambill contract for EMS billing services effective after 60 days. RCV; Three Ayes. One Absent.

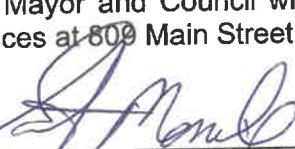
Chief Duncan emailed the monthly Police Report.

ACT Nelson gave an Administrator Report.


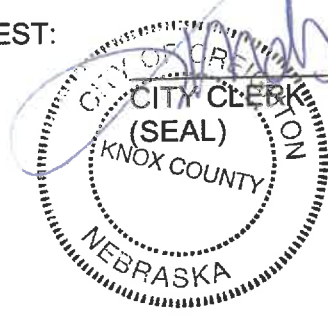
Council Member Schroeder shared he heard good things regarding Santaland and the community during December.

Mayor Morill reported that Pancake Days will be held at the Creighton Community Center this year.

All business complete, Schroeder made a motion to adjourn, Davidson seconded the motion. All present in favor. Council adjourned at 7:00 p.m. Meeting of this date was held pursuant to published notice in the Creighton News, Creighton, Nebraska. The next regular meeting of the Mayor and Council will be held on Thursday, February 8, 2024, in the meeting room of the Creighton City Offices at 809 Main Street, Creighton, Nebraska at 6:30 p.m.



Mayor

ATTEST: 


CITY OF CREIGHTON, NEBRASKA
MINUTES OF COUNCIL MEETING
Thursday, February 8, 2024

A regular meeting of the Mayor and Council of the City of Creighton, Nebraska was held in the meeting room of the Creighton City Offices at 809 Main Street in said City on the 8th day of February 2024, at 6:30 p.m. Present were: Mayor Steve Morrill and Council Members Mark Ripp, Eric Schroeder, and Samuel Davidson, absent: Amber Ostronic; Administrator/Clerk/Treasurer (ACT) Lindsay Nelson, Deputy Clerk Lynn Yule, and City Attorney Joe McNally, absent: Water Commissioner Kevin Sonnichsen.

Notice of the meeting was given in advance thereof by posting in at least three public places, as shown by the certificate of posting notice attached to these minutes. Notice of the meeting was given to all members of the City Council, and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Mayor was given notice before the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order by Mayor Morrill at 6:30 p.m. Mayor Morrill presided, and Deputy Clerk Yule recorded the proceedings.

The Pledge of Allegiance was recited by those in attendance.

Mayor Morrill publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated that a Nebraska Open Meetings Act poster was on display on the west wall of the meeting room.

Mayor Morrill asked if there were any public comments, there were none.

Mayor Morrill continued to the Board reports. Several board reports were emailed and included in the council meeting packet. The yearly library report will be shared later in the meeting. No nuisance properties were reported.

The Library Annual Report was given by Library Director Lisa Macke.

Schroeder made a motion, seconded by Ripp, to approve the minutes from Regular Meeting January 11, 2024. RCV; Three Ayes. One Absent.

A brief discussion was held on the reported work hours of CCC & Inn employees. ACT Nelson shared details of a recent meeting she had with the employees. Davidson made a motion, seconded by Ripp, to approve the February 2024 Treasurer's Report. RCV; Three Ayes. One Absent.

Mayor Morrill moved onto Agenda Item Number 10, consider payment to Otte Construction Company. Clarification was given that this payment was not included in the amount listed in the Treasurer's Report. Schroeder made a motion, seconded by Davidson to approve the payment to Otte Construction Company for Application #2 in the amount of \$31,337.10. RCV; Three Ayes. One Absent.

Chief Duncan emailed the monthly Police Report.


ACT Nelson gave an Administrator Report.

Council Member Ripp shared he heard praises from the public regarding snow removal.

Mayor Morrill stated him and ACT Nelson attended a strategic planning meeting in Center on Monday.

All business complete, Ripp made a motion to adjourn, Schroeder seconded the motion. All present in favor. Council adjourned at 6:44 p.m. Meeting of this date was held pursuant to published notice in the Creighton News, Creighton, Nebraska. The next regular meeting of the Mayor and Council will be held on Thursday, March

14, 2024, in the meeting room of the Creighton City Offices at 809 Main Street, Creighton, Nebraska at 6:30 p.m.



Mayor

ATTEST: 

CITY CLERK
(SEAL)



CITY OF CREIGHTON, NEBRASKA
MINUTES OF COUNCIL MEETING
Thursday, March 14, 2024

A regular meeting of the Mayor and Council of the City of Creighton, Nebraska was held in the meeting room of the Creighton City Offices at 809 Main Street in said City on the 14th day of March 2024, at 6:30 p.m. Present were: Mayor Steve Morrill and Council Members, Eric Schroeder, Samuel Davidson and Amber Ostronic, absent: Mark Ripp; Administrator/Clerk/Treasurer (ACT) Lindsay Nelson, Deputy Clerk Lynn Yule, and City Attorney Joe McNally, absent: Water Commissioner Kevin Sonnichsen.

Notice of the meeting was given in advance thereof by posting in at least three public places, as shown by the certificate of posting notice attached to these minutes. Notice of the meeting was given to all members of the City Council, and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Mayor was given notice before the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order by Mayor Morrill at 6:30 p.m. Mayor Morrill presided, and Deputy Clerk Yule recorded the proceedings.

The Pledge of Allegiance was recited by those in attendance.

Mayor Morrill publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated that a Nebraska Open Meetings Act poster was on display on the west wall of the meeting room.

Mayor Morrill asked if there were any public comments, there were none.

Mayor Morrill continued to the Board reports. Several board reports were emailed and included in the council meeting packet. Jane Wilmes reported for Creighton Ambulance, there was an article in the Yankton Daily Press & Dakotan about the new telehealth system in the ambulance. A demonstration will be given to the council before the next meeting. ACT Nelson and Mayor Morrill explained the sewer rate information in the packet, it will be added to the agenda next month for discussion. Jane Wilmes reported that Creighton Recycling received a \$1000 donation from Lathan Asbra. Regarding nuisance properties, Chief Duncan shared that he has talked to a few property owners and notices will be sent out soon.

Schroeder made a motion, seconded by Davidson, to approve the minutes from Regular Meeting February 8, 2024. RCV; Three Ayes. One Absent.

Davidson made a motion, seconded by Ostronic, to approve the March 2024 Treasurer's Report. RCV; Three Ayes. One Absent.

Mayor Morrill moved onto Agenda Item Number 9 regarding the grant through Nebraska Game and Parks. Sarah Strehle was present to give some clarification regarding accepting the grant and the next steps. Schroeder made a motion, seconded by Davidson to accept the award from Nebraska Game and Parks Grant for the walking trail and to authorize Mayor Morrill or ACT Nelson to sign further documents pertaining to the project. RCV; Three Ayes. One Absent.

Information on Agenda Item Number 10 was included in the council packet. Davidson made a motion to approve Creighton Reuse Housing Board recommendation on CR-HR-12, seconded by Ostronic. RCV; Three Ayes. One Absent.

Schroeder made a motion to approve Resolution 2024-2 to close Main Street for BerryPepper Days June 14-16, 2024, seconded by Ostronic. RCV; Three Ayes. One Absent.

Mayor Morrill moved on to Agenda Item Number 12 regarding the NENCAP parking lot project. Ostronic made a motion, seconded by Davidson to approve CDBG 20-EMCV-20 for general administration in the amount of \$4887.50. RCV; Three Ayes. One Absent.

Schroeder made a motion to approve the recommendation from the Reuse Housing Board to renew Gene Shaffer for another 5 years, seconded by Davidson. RCV; Three Ayes. One Absent.

Mayor Morrill moved on to Agenda Item Number 14, raising part time police officer wage. Chief Duncan shared that a part time officer is normally needed during BerryPepper Days or when one of the full-time officers is laid up. Discussion was held. Schroeder made a motion, seconded by Ostronic to raise the part time police officer wage from \$20 to \$25 per hour. RCV; Three Ayes. One Absent.

Mayor Morill started discussion on Agenda Item Number 15 regarding engine brakes within City limits. Discussion was held and information was shared by Chief Duncan. Schroeder made a motion to have City Attorney Joe McNally draft an ordinance prohibiting engine brakes within city limits, seconded by Davidson. RCV; Three Ayes. One Absent.

Agenda Item Number 15 was regarding payment #3 to Otte Construction. A brief discussion was held. An itemized list of receipts was included in Otte correspondence and will continue to be included going forward. Davidson made a motion, seconded by Ostronic to approve payment to Otte Construction Company for Application #3 in the amount of \$173,097.90. RCV; Three Ayes. One Absent.

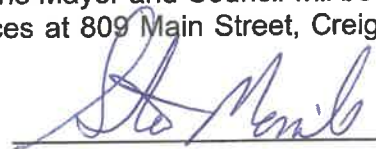
Chief Duncan emailed the monthly log and nuisance property letters will be mailed soon.

ACT Nelson gave an Administrator Report. Nebraska Municipal Review printed an article in the latest issue featuring the new fire hall.

Council Member Schroeder shared positive reviews he heard about a guest stay at the Inn.

Mayor Morill did not have anything additional to share.

All business complete, Davidson made a motion to adjourn, Schroeder seconded the motion. All present in favor. Council adjourned at 6:57 p.m. Meeting of this date was held pursuant to published notice in the Creighton News, Creighton, Nebraska. The next regular meeting of the Mayor and Council will be held on Thursday, April 11, 2024, in the meeting room of the Creighton City Offices at 809 Main Street, Creighton, Nebraska at 6:30 p.m.



Mayor

ATTEST: 

CITY CLERK
(SEAL)
CITY OF CREIGHTON
KNOX COUNTY
NEBRASKA

CITY OF CREIGHTON, NEBRASKA
MINUTES OF COUNCIL MEETING
Thursday, April 11, 2024

A regular meeting of the Mayor and Council of the City of Creighton, Nebraska was held in the meeting room of the Creighton City Offices at 809 Main Street in said City on the 11th day of April 2024, at 6:30 p.m. Present were: Mayor Steve Morrill and Council Members Mark Ripp, Eric Schroeder, Samuel Davidson and Amber Ostronic, Administrator/Clerk/Treasurer (ACT) Lindsay Nelson, Deputy Clerk Lynn Yule, City Attorney Joe McNally, and Water Commissioner Kevin Sonnichsen.

Notice of the meeting was given in advance thereof by posting in at least three public places, as shown by the certificate of posting notice attached to these minutes. Notice of the meeting was given to all members of the City Council, and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Mayor was given notice before the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order by Mayor Morrill at 6:30 p.m. Mayor Morrill presided, and Deputy Clerk Yule recorded the proceedings.

The Pledge of Allegiance was recited by those in attendance.

Mayor Morrill publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated that a Nebraska Open Meetings Act poster was on display on the west wall of the meeting room.

Mayor Morrill asked if there were any public comments, there were none.

Mayor Morrill continued to the Board reports. Several board reports were emailed and included in the council meeting packet. ACT Nelson reported on Keep Creighton Beautiful. During their recent meeting, Sarah Strehle was present to address KCB concerns regarding the walking trail and the butterfly garden. Council Member Schroeder and ACT Nelson stated the KCB planters around town were given positive reviews at the Community Meeting in March. Jane Wilmes reported that Recycling has an upcoming event with the schools during Arbor Day week. Regarding nuisance properties, Attorney McNally stated he has an upcoming court date on a nuisance property from two years ago.

Schroeder made a motion, seconded by Davidson, to approve the minutes from Regular Meeting March 14, 2024. RCV; All Ayes

Ripp made a motion, seconded by Ostronic, to approve the April 2024 Treasurer's Report. RCV; All Ayes

Ostronic made a motion, seconded by Davidson, to approve Keep Creighton Beautiful's recommendations of new members including Alice Hoferer, Terri Homan, and Jane Yule. RCV; All Ayes

Mayor Morrill moved onto Agenda Item Number 10 regarding Ordinance 817 Engine Braking. ACT Nelson stated this was Chief Duncan's recommendation. Schroeder made a motion, seconded by Ripp to waive the three readings. RCV; All Ayes. Ostronic questioned fines and how to notify the public of this change. Nelson and McNally stated signs will be posted at city limits and the ordinance will be posted in the paper if approved. Schroeder made a motion, seconded by Ostronic, to approve Ordinance 817, prohibiting mechanical engine breaking. RCV; All Ayes

Information on Agenda Item Number 11, regarding bids for the Bazile Creek Water Main Relocation Project, was included in the council packet. Three companies submitted bids: Plumbing & Electric Service, Inc \$65690, Philip Carkoski Construction & Trenching, Inc \$69114, and Rutjens Construction, Inc \$87132. Miller & Associates recommends going with the lowest bid. Mayor Morrill state P&E Service is the same company doing work on the new fire hall. Ripp made a motion, seconded by Schroeder, to accept the lowest bid of \$65690 from Plumbing & Electric Service, Inc. for the Bazile Creek Water Main Relocation Project. RCV; All Ayes.

A list of the Park Board approved applicants for summer help including pool staff, field caretakers, and coaches was included in the council packet. A motion was made by Davidson to approve the Park Board's recommendations to hire summer help, seconded by Ripp. RCV: Ayes – Schroeder, Davidson, Ripp; Nay – Ostronic.

Discussion was held on pool staff wages. Schroeder inquired about other communities' wages. ACT Nelson stated that according to information shared in the clerks' group she belongs to, our rates are similar to other communities, but we may have to adjust again next year. McNally stated minimum wage requirements do not apply to the pool staff. Ostronic asked if pool entrance fees will increase this year. ACT Nelson has spoken with Maycee Zimmerer, pool manager, this is something that the Park Board will discuss. A motion was made by Davidson, seconded by Ostronic, to approve the new wages for pool help which include the following: Pool Manger: \$16.00/hour or \$16.50/hour with WSI Certification, Assistant Pool Manager: \$14.00/hour or \$14.50/hour with WSI Certification, Lifeguards: 1st year \$12.00/hour, 2nd year \$12.50/hour, and 3rd+ year \$13.00/hour. RCV; All Ayes

Mayor Morrill moved onto Agenda Item Number 14, the walking trail grant project. It is mandatory to reach out to at least three engineers, which was done. Two declined the project and one agreed to submit a proposal, correspondence from all three engineers was included in the council packet. A brief discussion was held on the trail only allowing non-motorized vehicles. Schroeder made a motion, seconded by Ripp, to accept Miller & Associates as the engineer for the Walking Trail Grant Project. RCV; All Ayes

Agenda Item Number 15, regarding change order No. 3 for the new fire hall, will allow the switch from natural gas to propane. Mayor Morrill stated it would cost \$85,000 to put in a gas line. Davidson made a motion, seconded by Ripp, to approve change order No. 3 for the Creighton & Rural Fire Rescue Facility. RCV; All Ayes

Ripp made a motion to approve pay request No. 4 in the amount of \$47,277.90 to Otte Construction Company, seconded by Ostronic. RCV; All Ayes

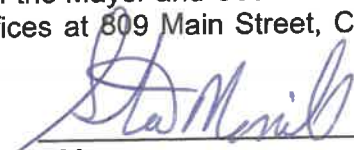
Chief Duncan emailed the monthly log.

ACT Nelson emailed the Administrator Report and is included in the council packet. It was agreed to move the June meeting to Thursday, June 6th due to BerryPepper Days starting the evening of Thursday, June 13th.

Council Member Schroeder shared that ACT Nelson, Mayor Morrill, and himself attended the recent daycare meeting. He stated there is a daycare shortage, lots of ideas but not a lot of solutions. He mentioned a short term plan is to incentivize in home daycare. The next meeting is April 25, Schroeder encouraged council members to attend.

Mayor Morill shared that the fire department received a \$200,000 grant.

All business complete, Ripp made a motion to adjourn, Davidson seconded the motion. All present in favor. Council adjourned at 7:03 p.m. Meeting of this date was held pursuant to published notice in the Creighton News, Creighton, Nebraska. The next regular meeting of the Mayor and Council will be held on Thursday, May 9, 2024, in the meeting room of the Creighton City Offices at 809 Main Street, Creighton, Nebraska at 6:30 p.m.



Mayor

ATTEST: 

CITY CLERK



